



MAYOR
Geno Martini

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, January 9, 2017

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Pro Tempore Ron Smith at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Council Members Donald Abbott, Ed Lawson, Ron Smith, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: Mayor Geno Martini

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:01 p.m.)

The invocation was provided by Pastor Omar Palmer, Sparks Seventh Day Adventist Church

3.2 Pledge of Allegiance (Time: 2:02 p.m.)

The Pledge of Allegiance was led by City Attorney Chet Adams

4. Public Comment (Time: 2:02 p.m.)

Anonymous, because of retaliation against survivors of domestic violence, spoke regarding a claim of court documents being destroyed. Anonymous spoke of a conversation with City Manager Driscoll and Chief Assistant Attorney Eiting regarding their investigation into the claim.

5. Agenda (Time: 2:06 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists. City Manager Driscoll added an emergency agenda item at the end of general business to discuss the declaration of local emergency, to give a situational update and the ability for Council to provide direction to the City Manager.

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve the agenda as amended, adding item 9.2. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

6. **Minutes** (Time: 1:07 p.m.)
6.1 **None.**

7. **Announcements, Presentations, Recognition Items and Items of Special Interest**
(Time: 2:07 p.m.)

7.1 Presentation: Safe Embrace (Time: 2:07 p.m.)

A presentation was given by John Etchemendy, the Executive Director of Safe Embrace on the services provided by Safe Embrace. Mr. Etchemendy expressed the need for more beds in the Truckee Meadows. Mr. Etchemendy provided the 24-hour help line number, 322-3466.

7.2 Presentation: Truckee Meadows Regional Planning Agency regarding the Truckee Meadows Housing Study (Time: 2:26 p.m.)

A presentation was given by Kim Robinson, Executive Director and Jeremy Smith, GIS Coordinator of Truckee Meadows Regional Planning on the current and future housing needs for the Truckee Meadows area.

7.3 Presentation: Hometowne Christmas Parade 2016 Winners (Time: 2:50 p.m.)

Special Events Supervisor Francine Burge announced the following winners of the 2016 Sparks Hometowne Christmas Parade:

Vehicles: Vietnam Veterans of America
Community: Kiwanis Club of Downtown Sparks
Marching Band: Carson Middle School Marching Band
Business: Chase International Real Estate
Animal: Perez Dancing Horses
Float: Sparks Heritage Museum
Costume group: Jenny's School of Dance
Best Overall: Girl Scouts of the Sierra Nevada

Girl Scouts of the Sierra Nevada won overall with the most points. They will have the opportunity to lead the parade in 2017. Each of the winners were presented with a plaque.

8. **Consent Items (FOR POSSIBLE ACTION)** (Time: 2:57 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve consent items 8.1 through 8.4. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period November 24, 2016 through December 21, 2016. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration and possible approval of the destruction/disposal of original building plans and associated documents that have been microfilmed (City Clerk's Office). (FOR POSSIBLE ACTION)

An agenda item from Records Technician Carrie Brooks recommending Council approve the destruction/disposal of original building plans, as requested. There is no impact to the general fund.

8.3 Municipal Court Judge Pro Tempore list for calendar year 2017. (FOR POSSIBLE ACTION)

An agenda item from Municipal Court Administrator Heidi Shaw recommending approval of Dean Heidrich, Esq.; Cheryl Field-Lang, Esq.; Michael Specchio, Esq.; Lewis Taitel, Esq.; Richard A. Molezzo, Esq.; William Gardner, Esq.; Kenneth Howard, Esq.; Matthew Addison, Esq.; and Cotter Conway, Esq. for the list of Pro Tempore Judges for the calendar year 2016. The Court is increasing the cost to \$150.00 for the morning session, \$150.00 for the afternoon session or \$300.00 for the full day. This increase is within the court's budget and is consistent with the other courts in our jurisdiction. There is no impact to the general fund.

8.4 Consideration and possible award of a professional services contract (AC-5327) to West Coast Code Consultants, Inc. for Building Permit Plan Review Services, in an amount not to exceed \$200,000. (FOR POSSIBLE ACTION)

An agenda item from Assistant Community Services Director Armando Ornelas recommending Council award the contract. The Building and Safety Division of the Community Services Department has experienced a steady increase in the number of applications for building permits. To provide timely building permit services to the development community, the use of outside plan checking services are needed to augment those provided by existing staff. The Building and Safety Division requested statements of qualifications (SOQ) from several firms that provide professional plan checking services and selected West Coast Code Consultants, Inc as a qualified professional services firm. Funding is from development services fund; there is no impact to the general fund.

9. General Business

9.1 Consideration and possible approval of reimbursement to the City of Reno in the amount of \$327,040.09 for Sparks' share of a construction bid award to Savage and Son Inc for the TMWRF Water Piping Replacement Phase II project (AC-5328). (FOR POSSIBLE ACTION) (Time: 2:57 p.m.)

An agenda item from Assistant City Manager Neil Krutz (for Treatment Plant Manager Michael Drinkwater who is Currently at TMWRF in response to the flood emergency) recommending Council approve the reimbursement Sparks' share the contract. The #1 water system is the potable water system used at the plant for domestic applications such as sinks, toilets, eyewash stations, etc. The #2 system utilizes reclaimed water produced by TMWRF. The #2 water is used for cleaning as well as for the cooling of mechanical equipment related to the plant processes. The #3 water system is the same as the #2 system, but operates at higher pressures, and is used for cleaning and washing down equipment and plant infrastructure where higher pressures are required. Most the water facilities are from the original construction of the plant and need rehabilitation. A recently completed facility wide water system evaluation resulted in development of risk/criticality based priority ranking of water facilities that require rehabilitation. Rehabilitation of the highest ranked infrastructure has already been addressed in a completed Phase 1 project. This phase of the project addressed priority ranked water facilities that require rehabilitation. The City of Sparks share of the contract will be \$327,040.09. Budget is from the TMWRF FY 2017 capital improvement program; there is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Lawson, to approve the reimbursement to the City of Reno for Sparks' share of the Water Piping Replacement Project,

Phase II, at TMWRF in an amount not to exceed of \$327,040.09. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

9.2 Emergency agenda item requested by City Manager Driscoll to discuss the declaration of local emergency, to give a situational update and to ability for Council to provide direction to the City Manager. (FOR POSSIBLE ACTION)
(Time: 3:00 p.m.)

An emergency agenda item from City Manager Steve Driscoll to update the Council on the process followed during the declaration of emergency. Mr. Driscoll reviewed the work done by city employees, stating he was proud to be the leader of this team. There were over 175 thousand sand bags handed out to citizens for protection of property against flood waters. There is no new direction from Council.

10. Public Hearing and Action Items Unrelated to Planning and Zoning
10.1 None

11. Planning and Zoning Public Hearings and Action Items
11.1 None

12. Comments
12.1 Comments from the Public (Time: 3:23 p.m.) -None

12.2 Comments from City Council and City Manager (Time: 3:23 p.m.)

City Manager Driscoll announced open committee positions:

- Western Nevada Development District, two vacancies for 2-year terms. Applications for this committee will be accepted until the close of business on Friday, February 17th at 5:00 p.m.

Mayor Pro Tempore and Council thanked everyone for their help during the flood, including but not limited to CB Concrete for their assistance with the sand bags, McDonalds for supplying food, Target for supplying sanitizer, and Council Member Abbott and Justin Woodcock from the Drone Store for providing aerial footage of the flood area.

13. Adjournment
Council was adjourned at 3:26 p.m.

Ron Smith, Mayor Pro Tempore

ATTEST:

Teresa Gardner, City Clerk

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